

# Employment Opportunity

November 17, 2011

## **Roots & Berries Pharmacy Technician**

### **Summary**

The Pharmacy Technician will be responsible in assisting the Pharmacist with all duties relating to the dispensary. Pharmacy Technicians work under the supervision of the pharmacist but report directly to the business manager of Roots & berries Pharmacy.

### **Duties & Responsibilities:**

- Maintain proper storage and security conditions for drugs
- Enter patient information and doctor's prescriptions in computer systems
- Maintain prescription and inventory record keeping systems
- Maintain inventories
- Place orders for stock
- Answer telephones
- Help customers find non-prescription items
- Answer customer questions about non-drug products
- Re-stock drug kits that are kept for specific types of emergencies (e.g. anaphylactic shock, diabetic shock) for delivery to Community Health
- Preparing, packaging and labeling prescription medications
- Preparing specialized compounds

### **Working Conditions**

- This position is situated in a climate-controlled store. Work hours are not to exceed normal business hours.

### **Education**

- Post Secondary completion of Pharmacy Technician program
- Previous experience an asset

### **Job Standards**

- Ability to work independently or part of a team
- Professionalism
- Ability to set and meet deadlines

### **Employment Opportunity**

This position offered will be **Regular Full-Time** with a three month probationary period.

**Wage Expectations:** Negotiable

**Closing Date:** December 2, 2011

Interested persons are requested to submit a resume by mail, email, personally, or fax to:

**Samson Management Ltd.**  
**Box 539, Hobbema Alberta**  
**swagner@smlcorp.com**  
**Fax: (780) 585 – 2393 Telephone: (780) 585 - 2468**